NOTICE OF PRIVACY PRACTICES

Effective Date: September 23, 2013

This Notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

WVU Physicians of Charleston (WVUPC) is required by law to maintain the privacy of your protected health information and to provide you with this Notice of Privacy Practices upon request. It describes the manner in which your health information may be used and disclosed to carry out treatment, payment, or healthcare operations and for other purposes that are permitted or required by law. It also describes your rights to access, control and receive a accounting of your protected health information.

1. PURPOSES FOR WHICH WE MAY USE OR DISCLOSE YOUR HEALTH INFORMATION

We use and disclose your health information for the following purposes as described in this Notice of Privacy Practices.

A. TREATMENT

We use or disclose your health information for treatment, payment, and healthcare operations. We will not use or disclose your protected health information without your authorization in a manner that constitutes a sale of your protected health information.

B. RIGHTS TO ACCESS YOUR HEALTH INFORMATION

You have the right to access your protected health information.

C. RESPONSIBILITIES TO PROVIDERS REGARDING YOUR HEALTH INFORMATION.

Healthcare organizations are responsible for maintaining the privacy of your health information under this Notice of Privacy Practices. (See 45 CFR 164.502(a).)

D. OTHER USES AND DISCLOSURES OF YOUR HEALTH INFORMATION

We use or disclose your health information for purposes described in this Notice of Privacy Practices, for example, to provide you with care and services or to bill for the services we provide and get payment for them. As part of our health information practices, we will disclose your health information, as described in this Notice of Privacy Practices.